

St Robert of Newminster Catholic School & Sixth Form College Re-opening Plan & Risk Assessment  
September 2020

This plan serves to support staff, students and families during the full re-opening of the school from September 2020. It assesses areas of risk and outlines measures put in place to minimise these risks and to allow a safe process of re-opening. Various sources of guidance have been consulted in the creation of this document. These documents can be found in the following DfE Coronavirus Collection:

<https://www.gov.uk/coronavirus/education-and-childcare>

Particular reference has been given to:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

<https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care>

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

We also remind parents/carers of the following document:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak>

The plan has been created by Mr D Juric, Mr A Dunn and the School Senior Leadership Team. The plan will be reviewed regularly by the School Senior Leadership Team and is subject to change as a consequence of renewed advice from Public Health England, UK Government and Department for Education and any other relevant body. The plan will be adopted in agreement with the Local Governing Board of St Robert of Newminster Catholic School and Sixth Form College, and the CEO of Bishop Wilkinson Catholic Education Trust.

Mr Dean Juric (Head Teacher)

## Section 1: St Robert of Newminster Catholic School & Sixth Form College Re-opening Risk Assessment

### Identification of Those at Risk and the Nature of Those Risks

Those at Risk	Nature of Risk
<p>Staff</p> <p>Students</p> <p>Families</p> <p>Contractors/Delivery Workers</p>	<ul style="list-style-type: none"> <li>● Infection through droplets into the lungs or eyes.</li> <li>● Infection through touching of contaminated surfaces or objects, and then touching own mouth, eyes, nose.</li> <li>● Infection through contact with an infected person or person with contaminated clothing. Increased risk by increased number of contacts.</li> <li>● Lack of clear and timely communication of up to date information and guidance.</li> <li>● Needs of pupils in school not being met (educational, social, health or emotional).</li> </ul>

## Section 2: St Robert of Newminster Catholic School & Sixth Form College Re-opening Risk Assessment

### Identification of Areas of Risk and Measures put in Place to Reduce the Risks

Area for consideration or risk Identified	Measures put in place to reduce the risk and address concern highlighted
<p>Timely receipt of guidance and information and clear and timely communication of such information and guidance to relevant parties.</p>	<ul style="list-style-type: none"> <li>● HT to monitor Government updates regularly and plans reviewed and changed in light of any updated guidance.</li> <li>● Families and staff to be informed of updated information in a timely manner to avoid confusion and anxiety.</li> <li>● Parents/carers to be updated via text message, App and website.</li> <li>● Relevant details of risk assessment to be shared with parents/carers.</li> <li>● Clear instructions issued to parents/carers and students in advance of start of term about new ways of working.</li> <li>● Staff to be updated by email.</li> <li>● Staff briefed during INSET days at start of term.</li> <li>● Risk assessment emailed and given to all staff.</li> <li>● Governing Body and Trust to receive update emails when appropriate.</li> </ul>
<p>Preparation for wider reopening of school</p>	<ul style="list-style-type: none"> <li>● School deep cleaned prior to wider reopening.</li> <li>● All safety checks completed by Mr Dunn prior to reopening.</li> <li>● Full health and safety measures in place. Regular maintenance has been ongoing during lockdown and will continue to be so, in a safe fashion.</li> <li>● Furniture in rooms arranged to support distancing and minimise chances of transmission (see below).</li> <li>● The emergency evacuation plan revised prior to opening, including personal emergency evacuation plans for students or staff with restricted mobility, etc.</li> <li>● Staggered start to the term to allow for clear briefing of students on safe practices and expectations.</li> </ul>
<p>Visitors to school</p>	<ul style="list-style-type: none"> <li>● No visitors will be allowed in school except in an emergency or for essential work.</li> </ul>

	<ul style="list-style-type: none"> <li>• Parents to be informed that all communication should be via email or telephone. Parents not permitted into school other than by prearranged appointment and only when absolutely necessary.</li> <li>• Repairs/Maintenance are to be conducted outside of student hours wherever possible.</li> <li>• Contractors should be on site through prior arrangement, and have risk assessed their activities in relation to Covid-19.</li> <li>• Site guidance on physical distancing and hygiene will be explained to visitors on or before arrival. A record will be kept of all visitors.</li> <li>• Deliveries are to be left in the Reception area by delivery drivers. Delivery drivers should not enter the building beyond Deliveries are not to be signed for.</li> <li>• Kitchen deliveries to be delivered directly to the Kitchen entrance.</li> </ul>
Transport to school	<ul style="list-style-type: none"> <li>• Parents and students are encouraged to travel to school by foot/bike wherever possible.</li> <li>• Controlled measures for those arriving by car (see below).</li> <li>• School has liaised with Nexus over safe travel to school on scholars' buses and the establishing of safe numbers travelling. Transport on scholars' buses will be within official guidelines. There will be additional cleaning of vehicles. Students must wear a facemask (unless in possession of exemption certificate) and carry a small bag to carry mask in, once in school. Exact change must be tendered. Hand sanitiser available at school embarkation/disembarkation point. Students encouraged to travel in year group bubbles to school and boarded in year group bubbles for return journey.</li> <li>• Students or staff using wider public transport should refer to the <a href="#">safer travel guidance for passengers</a>.</li> </ul>
Arrival	<ul style="list-style-type: none"> <li>• Staff and students to sanitise/wash hands on entry and exit to and from school.</li> <li>• Students to arrive from 8am onwards, but all students must be on site for an 8:45am start.</li> <li>• Children arriving by car will be dropped off at the top car park. Parents/carers must remain in their cars. Signage and staff will remind students of social distancing.</li> </ul>

	<ul style="list-style-type: none"> <li>• Children arriving on foot/ by bike/ by service bus will enter the site via the service road and come down the 'mall' area. Signage and staff will remind them of social distancing.</li> <li>• Children arriving by scholars' bus will be brought directly to the 'bottom' car park. They should sanitise hands on arrival and deposit their facemask in their small bag to carry it throughout the day.</li> <li>• There will be no breakfast facility until further notice. Canteen only open for lunch.</li> <li>• On arrival to the school site, students will be directed to their designated Year Zone, to ensure lack of mixing of different Year Group <i>bubbles</i> and hence minimise risk of transmission of virus. In wet weather they will go directly to their Year Group classrooms. (Yr7 Quad, Yr8 All Weather Pitch, Yr9 Netball Courts, Yr10 Yard, Yr11 Mall).</li> <li>• At 8:45am students will enter the building via separate entry points, depending on the area of the building in which their Year Group is based.</li> <li>• Children will sanitise their hands upon arrival at their tutor room.</li> <li>• Doors will be wedged open, where safe to do so, to eliminate the need to push doors, use handles, etc.</li> <li>• Children should bring minimal resources to school, for example lunch boxes, hats, coats, books, stationery and mobile phones. Bags are allowed.</li> <li>• Water dispensers will be switched off. Students should bring one water bottle to keep with them throughout the day.</li> <li>• Essential pupil medication, etc. must be handed to the pastoral staff on arrival and should be clearly labelled with the child's name and details.</li> </ul>
Departure	<ul style="list-style-type: none"> <li>• Staggered dismissal from Period 6.</li> <li>• Students on scholars' buses will line up on the netball courts in year groups and will board in year groups, after having sanitised hands.</li> <li>• Parents picking up children by car must remain in their vehicle.</li> <li>• Students will be reminded of social distancing measures as they depart the school site.</li> <li>• Year 12/13 students will be encouraged to leave the site upon completion of their final lesson of the day.</li> </ul>

<p>Movement around school</p>	<ul style="list-style-type: none"> <li>Year Group bubbles will be accommodated in different zones of the building. (Yr7 Maths, Yr8 English, Yr9 MFL/Geography, Yr10 Science, Yr11 RE/History, Y12&amp;13 two Sixth Form blocks). They will have their own entry and exit points to the building. Circulation on the corridor will be on the left and corridors will be marked out accordingly. Students from other year group bubbles will not have to enter another group's zone.</li> <li>Apart from the very occasional lesson in a specialist classroom, students from a year group will have all their lessons in the same zone, minimising possible mixing of year groups. In Year 7 and 8 the majority of lessons for a student will be in the same room. Students will keep the same seat and desk.</li> <li>From Year 9-11, students will start to move classroom for some lessons in order to access the necessary range of specialist resourcing and facilities (especially for examined courses.) However, they will still almost always remain within their own zone (except for very occasional specialist lessons.) If a desk and chair is used by more than one student, it will be cleaned between use.</li> <li>Sixth Form students will have the majority of their lessons in their own block.</li> <li>Certain rooms will be designated as Year 12 rooms and others as Year 13 rooms. If any room is used by a different year group it will be cleaned before use.</li> <li>Only essential movement around school is permitted. Students are not permitted out of the classroom during lessons.</li> </ul>
<p>Teaching Areas</p>	<ul style="list-style-type: none"> <li>Hygiene resources available in each teaching area (tissues, bin, cleaning products, sanitiser).</li> <li>Seating is arranged in rows with students facing the front. Gap between pupil desks and teacher's desk/board at a minimum of 2m. Teaching Assistants will also maintain a distance as much as possible, when working with students.</li> <li>Classroom windows/doors to be opened as much as possible to allow natural ventilation.</li> <li>Staff will be provided with whiteboard pen and board eraser, which they can take from room to room, rather than use equipment dedicated to the teaching area.</li> <li>If staff use whiteboards interactively, they must clean the pens before use. Use of visualisers encouraged instead, if possible.</li> </ul>

	<ul style="list-style-type: none"> <li>• Staff advised to avoid going into cupboards within the classroom and to have all equipment/resources pre-prepared that they may need at the start of the day.</li> <li>• Pupils must provide their own stationery equipment.</li> <li>• Resources will be cleaned regularly. This includes IT keyboards. Shared resources will be kept to an absolute minimum and will be cleaned before use by a different Year bubble, or rotated to allow 48/72 hours between use.</li> <li>• Teachers will remain behind their desk or at the board. Students not allowed out of seats.</li> <li>• Use of handouts discouraged, but if they are absolutely necessary, they should be ready in advance and left in the classroom for students to collect.</li> <li>• Teachers can collect in books for marking but should leave books 48 hours before doing so.</li> <li>• Main School library to operate on a Year group bubble system, Monday to Thursday, to allow for 72 hours between handling of books by other bubbles. Librarian only to handle books with gloves. Library not open before school or break time.</li> <li>• Number of staff meetings minimised and conducted in line with distancing and hygiene guidance.</li> </ul>
Curriculum	<ul style="list-style-type: none"> <li>• The school will aim to continue to offer a broad and ambitious curriculum, giving students access to the full range of subjects. However, the learning activities within certain subjects may have to change, especially practical ones.</li> <li>• All subject areas will assess where gaps of knowledge and understanding necessary for further learning within the subject or qualification exist amongst students. They will work from the start of term to address those gaps through classwork, homework and intervention, in order to secure this required knowledge.</li> <li>• The school will also seek to make use of the government’s catch up support funding and the National Tutoring Programme.</li> <li>• Music – practical activities (instruments/singing) will be suspended. The school will work to allow the recommencement of some instrumental lessons, either real or virtual. Brass and wind instruments are identified as higher risk.</li> </ul>

	<ul style="list-style-type: none"> <li>● In PE students will again be kept in consistent groups. Use of changing facilities will be staggered to avoid overcrowding. Sports equipment will be thoroughly cleaned between each use by different individual groups, and contact sports avoided. Lessons will take place outdoors wherever possible, and large indoor spaces used where it is not, maximising distancing between pupils. Cleaning of any indoor areas used will be carried out. The department will refer to the following guidance: <a href="#">guidance on the phased return of sport and recreation</a> and guidance from <a href="#">Sport England</a> for grassroots sport, as well as advice from organisations such as the <a href="#">Association for Physical Education</a> and the <a href="#">Youth Sport Trust</a>.</li> <li>● We will only work with external coaches, clubs and organisations for curricular and extra-curricular sport where we are satisfied that this is safe to do so, within our wider protective measures.</li> <li>● UK overnight visits and all overseas visits will continue to be suspended until further notice, following government guidance.</li> <li>● Non-residential domestic visits will only be considered in line with protective measures, and following a full and thorough risk assessment.</li> <li>● Extra-curricular provision will be gradually re-introduced, but again within protective measures, including Year Group bubbles.</li> <li>● There will be no assemblies or whole school activities. Collective worship will be in class groups in classrooms.</li> </ul>
Breaks	<ul style="list-style-type: none"> <li>● Year 7 and Year 8 will have morning break as normal and use their own separate Year Group toilets in the quad block.</li> <li>● Year 11 will have morning break at the normal time and use the toilets at student reception.</li> <li>● Staggered break for Yr9 at the beginning of period 2 to allow full cleaning before use by Y11. They will use the toilets by Student Reception. Period 2 will begin for Yr9 at 10:20 – until 11:20.</li> <li>● Year 10 will have morning break at the normal time and use the toilets in Science/Maths.</li> <li>● Years 9-11 will have break in their own separate outdoor zones.</li> <li>● In cases of wet break, Years 7-11 will have break in their period 2 classroom.</li> </ul>



	<ul style="list-style-type: none"> <li>• Year 12 and 13 will use the toilets in their own block and their own common room areas.</li> <li>• Hand dryers in the toilets to be turned off. Paper towels and bins to be provided.</li> <li>• On site cleaner to clean toilets regularly and to ensure soap and towel supplies are maintained. Toilets always cleaned in between use by different year groups.</li> <li>• Staff toilets will also be cleaned during the day.</li> <li>• Kitchens will be closed during break.</li> </ul>
<p>Lunchtime</p>	<ul style="list-style-type: none"> <li>• The school kitchen will comply with the <a href="#">guidance for food businesses on coronavirus (COVID-19)</a>. (Also the case for Food Technicians in curriculum area.)</li> <li>• Students will have access to a school lunch, but they can also bring a packed lunch, if they prefer.</li> <li>• Lunch must be paid for via ParentPay. Coin machines will not be in use. Thumb machines for payment will also be suspended until further notice.</li> <li>• All students must wash/sanitise hands before meals.</li> <li>• KS3: On a rota, one year group will only have the option of a school packed lunch, delivered to their classroom. Choice will be meat, vegetarian, allergy. The other two years groups will be on first or second sitting (12:20-1:20), with the canteen area cleaned in between. A meal service will be provided but choice will be a set menu at £2. (FSM funds will be credited to students as normal.)</li> <li>• KS4: The two year groups will be on first or second sitting (1:20-2:20), with the canteen area cleaned in between. A meal service will be provided but choice will be a set menu at £2. (FSM funds will be credited to students as normal.)</li> <li>• Use of toilet during lunch to be staggered by year group bubble and cleaned in between. Year 7 and 8 to use their own year group toilets.</li> <li>• KS3/4 students will have lunchtime in their own separate outdoor zones.</li> <li>• In cases of wet lunch, they will have break in their period 3/4 classroom.</li> <li>• Sixth Form students will have their meals served in their own blocks. Students can leave the site for lunch if they wish, but they must re-sanitise hands upon return to the Sixth form block.</li> </ul>

	<ul style="list-style-type: none"> <li>• Staff should ensure distancing and care over use of seats/desks in departmental areas. Cleaning resources available in each department. The staff room will be of restricted use only.</li> </ul>
Cleaning	<ul style="list-style-type: none"> <li>• Cleaning will be enhanced throughout the school.</li> <li>• Frequently touched surfaces will be cleaned regularly during the day. Cleaning staff will be on site all day for cleaning of door handles, handrails, switches, surfaces, etc.</li> <li>• Toilets will be regularly cleaned.</li> <li>• Shared classrooms will be cleaned between uses.</li> <li>• Teacher areas in classrooms will be cleaned by staff before the next use.</li> <li>• Photocopying/printing to be kept to absolutely essential items only. Cleaning products will be located at copiers for cleaning after use. Staff should clean the panel after use and the next user should clean it before use.</li> <li>• Thorough cleaning regime to be maintained in all school areas in between each day.</li> <li>• Cleaning will follow the current advice: <a href="#">COVID-19: cleaning of non-healthcare settings guidance</a>.</li> <li>• By the end of the summer term, Public Health England will publish revised guidance for cleaning non-healthcare settings to advise on general cleaning required in addition to this advice.</li> </ul>
Hygiene	<ul style="list-style-type: none"> <li>• There will be an increasing cleaning of hands, either washing with soap and hot water or by use of hand sanitiser. As a minimum students will wash hands on disembarkation from/ embarkation of scholars' buses at school, arrival in the school building, at toilet breaks, before eating, after practical activities, at the end of the school day.</li> <li>• Tissues and a bin will be provided in each teaching space, promoting the 'catch it, bin it, kill it' approach.</li> </ul>
Displays of Covid19 symptoms	<p><b>NO ONE DISPLAYING SYMPTOMS OF COVID19, OR WHO HAS SOMEONE IN THEIR HOUSEHOLD DISPLAYING SYMPTOMS, SHOULD ATTEND SCHOOL.</b></p>
	<p>Pupils, staff and other adults should not come into the school if they have <a href="#">coronavirus (COVID-19) symptoms</a>, or have tested positive in the last 10 days.</p>
	<p>If anyone in school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be</p>

	<p>sent home and advised to follow '<a href="#">stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</a>', which sets out that they must self-isolate for at least 10 days and should <a href="#">arrange to have a test</a> to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.</p> <p>If a student is awaiting collection, they will be moved to the medical room, under supervision, maintaining 2 metres distance from other people. Staff will wear PPE to supervise them.</p> <p>If they need to go to the bathroom while waiting to be collected, they will use the medical room toilet. The bathroom will be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test and Trace.</p> <p>Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people. See the <a href="#">COVID-19: cleaning of non-healthcare settings guidance</a>.</p>
Confirmed cases of Covid19	<p><b>NO ONE WITH COVID19 OR SELF-ISOLATING DUE TO A HOUSEHOLD MEMBER TESTING POSITIVE FOR COVID19 SHOULD COME TO SCHOOL.</b></p> <p>Carers should inform school if their child or anyone in their household has Covid19.</p> <p>If we become aware that someone who has attended school has tested positive for coronavirus (COVID-19, we will contact the local health protection team. The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate. The health protection team will work with the school in this situation to guide us through the actions we need to take. Based on the advice from the health protection team, we will send home those people who have been in close contact with the</p>

	<p>person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Household members of those contacts who are sent home do not need to self-isolate themselves unless the child, young person or staff member who is self-isolating subsequently develops symptoms.</p> <p>If someone in a class or group that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow <a href="#">‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’</a></p> <p>They should get a test, and:</p> <ul style="list-style-type: none"> <li>• If the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days.</li> <li>• If the test result is positive, they should inform the school immediately, and must isolate for at least 10 days from the onset of their symptoms (which could mean the self-isolation ends before or after the original 14-day isolation period). Their household should self-isolate for at least 14 days from when the symptomatic person first had symptoms, following <a href="#">‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’</a></li> </ul>
<p>Containment of potential outbreaks.</p>	<p>If we have two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, we will continue to work with the local health protection team who will be able to advise if additional action is required. The health protection team may recommend that a larger number of other pupils self-isolate at home as a precautionary measure. Whole school closure based on cases within the school will not generally be necessary, and will not be considered except on the advice of health protection teams.</p>
<p>Engagement with NHS Track and Trace.</p>	<p>Staff members and parents/carers will need to be ready and willing to:</p> <ul style="list-style-type: none"> <li>• <a href="#">book a test</a> if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school.</li> <li>• provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace.</li> </ul>

	<ul style="list-style-type: none"> <li>• <a href="#">self-isolate</a> if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19).</li> </ul> <p>Anyone who displays symptoms of coronavirus (COVID-19) should get a test. Tests can be booked online through the <a href="#">NHS testing and tracing for coronavirus website</a>, or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing. By the autumn term, schools will be provided with a small number of home testing kits. Advice will be provided on the use of these kits.</p> <p>Parents and staff should inform us immediately of the results of a test:</p> <ul style="list-style-type: none"> <li>• If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. Other members of their household can stop self-isolating.</li> <li>• If someone tests positive, they should follow the <a href="#">‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’</a> and must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.</li> </ul>
Contingency Planning	<p>In the cases of groups of pupils needing to self-isolate, or a local lockdown requiring pupils to remain at home, we will offer remote education. We will continue to improve the quality of the existing offer and will have a contingency plan in place for remote education provision by the end of September. This plan will include online and offline resources and teaching videos, linked to the school’s curriculum. We will work to allow for interaction, assessment and feedback. Printed resources, such as textbooks and workbooks, will be available for pupils who do not have suitable online access.</p>

<p>Vulnerable Students</p>	<p>There will be far fewer children and young people advised to shield in future. Therefore, the majority of pupils will be able to return to school.</p> <p>However, we should note:</p> <ul style="list-style-type: none"> <li>• Shielding advice for all adults and children will pause on 1 August, subject to a continued decline in the rates of community transmission of coronavirus (COVID-19). This means that even the small number of pupils who will remain on the shielded patient list can also return to school, as can those who have family members who are shielding. See the <a href="#">current advice on shielding</a>.</li> <li>• If rates of the disease rise in local areas, children (or family members) from that area, and that area only, will be advised to shield during the period where rates remain high and therefore they may be temporarily absent.</li> <li>• Some pupils no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school (usually at their next planned clinical appointment). More advice from the Royal College of Paediatrics and Child Health is at <a href="#">COVID-19 - 'shielding' guidance for children and young people</a>.</li> <li>• Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, we will offer them access to remote education.</li> </ul>
<p>Parental/carer worries</p>	<p>If parents/carers are worried over the return to school, we will discuss their concerns and provide reassurance of the measures we are putting in place to reduce the risk in school. However, all pupils (other than in the circumstances listed in the boxes above) must be in school unless a statutory reason applies.</p>
<p>Vulnerable Staff</p>	<p>Staff who are clinically vulnerable or extremely clinically vulnerable</p> <p>In light of the measures being put in place, staff who are classed as clinically vulnerable are expected to return to the workplace. However, we expect them to take extra care around hygiene and distancing on site. If they have concerns, they are asked to raise them with the school, so that we can discuss how best to give reassurance.</p> <p>Staff classed as extremely clinically vulnerable have already had a discussion around their return and the measures and safeguards, which need to be in place to facilitate their return. Staff are expected to return to the workplace from 1<sup>st</sup> August, with</p>

	<p>adjustments if necessary, unless their role can continue to be effectively carried out by working from home. If staff have further concerns, again they should raise them with the school.</p> <p>Advice for those who are <a href="#">clinically-vulnerable, including pregnant women</a>, is available. Advice for those who are extremely clinically vulnerable can be found in the <a href="#">guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19</a>.</p> <p>People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend the workplace.</p> <p>Some people with particular characteristics may be at comparatively increased risk from coronavirus (COVID-19), as set out in the <a href="#">COVID-19: review of disparities in risks and outcomes report</a>. If staff with significant risk factors are concerned, we ask them to discuss their concerns with the school.</p> <p>People who live with those who have comparatively increased risk from coronavirus (COVID-19) can attend the workplace.</p>
Well-being	<p>School pastoral and safeguarding staff will be aware of possible worries and vulnerabilities amongst the student body, and will support students and their mental health through a range of strategies and structures.</p> <p>SEND students will need extra support in many cases after what may have been a long absence from school.</p> <p>Those students transitioning into Year 7 and 12 will also need extra support and guidance at the start of the year.</p> <p>School behaviour procedures will deal with any student misbehaviour. Clarity will be given to all students over any new rules, routines or expectations in the light of COVID.</p> <p>School uniform expectations will be as normal and will help to set an orderly and purposeful tone. The school will be mindful of possible financial pressures amongst parents/carers.</p> <p>The school will also ensure its structures also support staff well-being, especially around the return to school full-time.</p>
Safeguarding	<p>Our Designated Safeguarding Lead will revise the school's child protection policy to reflect the return of more pupils. We will have regard to the statutory safeguarding</p>

	<p>guidance, <a href="#">keeping children safe in education</a> and also to the <a href="#">coronavirus (COVID-19): safeguarding in schools, colleges and other providers guidance</a>.</p>
PPE	<p>The majority of staff will not require PPE beyond what they would normally need for their work. DFE does not currently consider the use of face coverings in schools as obligatory. The school has communicated separately about this matter to staff and parents/carers. PPE is only needed in a very small number of cases, including: where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at school. Use of PPE will be based on guidance in <a href="#">safe working in education, childcare and children’s social care</a>.</p> <p>The following staff will use PPE:</p> <ul style="list-style-type: none"> <li>• Medical Room staff. First aiders likewise. (Mask, visor, gloves, apron).</li> <li>• Cleaners – disposable gloves, two tabards so that one can be washed and one worn.</li> <li>• Kitchen staff/food technicians – disposable gloves, disposable aprons, face mask.</li> </ul>

I consider the risk assessment suitable to control the risks to health and safety of both employees undertaking the tasks involved and any other person who may be affected by the activities.

Name	Dean Juric
Job Title	Head Teacher
Signature	
Date	9 September 2020