

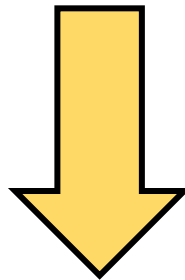


Stage 1

Attendance Team Support

You may receive all or some of the following:

1. Attendance Team Support
2. Attendance Letter
3. Home visits from the Attendance Team
4. Attendance Team to set targets and date to review – Document for parents, attendance team and student to sign

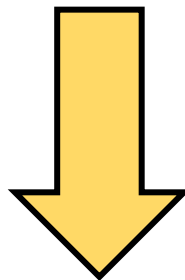


Stage 2

Attendance Monitoring

You may receive some or all of the following:

1. Warning letter home
2. Regular home visits
3. Parents / Carers invited into school – Attendance Team and Head of House/ SENCO
4. Attendance team set targets and review date
5. Absences may require medical letters



Stage 3

Serious Concern

Anyone with absences below 90%

You will now receive all of the below:

1. Senior Leadership meeting
2. Referral to Local Authority who will carry out regular home visits, monitor attendance and where necessary initiate legal proceedings
3. Regular continued monitoring by the School Attendance team

