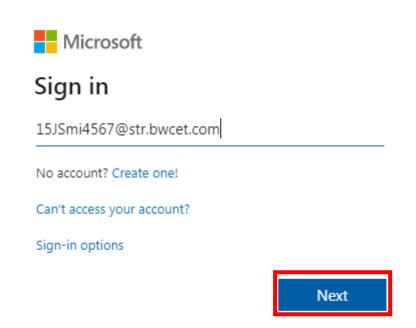
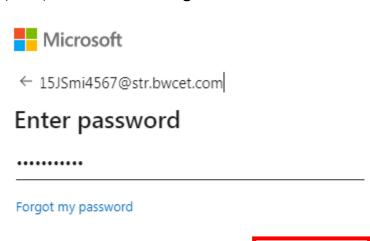
How to Access your Office 365 Account

- 1) Browse to: portal.office.com
- 2) Type in your school email address:

e.g 15JSmi4567@str.bwcet.com



- 3) Click Next.
- 4) Type in your password Click Sign in.



Sign in

5) Click Yes to stay signed in.



15JSmi4567@str.bwcet.com

Stay signed in?

Do this to reduce the number of times you are asked to sign in.

Don't show this again



6) You can access your Office 365 apps like **Outlook** and **Teams** from here:

