



St Robert of Newminster Catholic School and Sixth Form College



Biddick Lane, Washington, Tyne & Wear, NE38 8AF

Tel: (0191) 716 1700 Fax: (0191) 415 3801 Email: school@strobertyofnewminster.co.uk

Head Teacher: Mr. D. Juric
Chair of Governors: Mr. G. Moorhouse

15th June 2020

Dear Parents and Carers of Year 12 students

This letter contains further information regarding the reintegration of Year 12 students. Please read the information carefully. If there is something you are unclear about, please email the school before the end of this week.

Which Week/Day?

Year 12 will attend **w/c 22 June** and **w/c 6 July**. (W/c 15 June and w/c 29 June are for Year 10 students. Details for the final week of term will be sent to you in due course.)

As outlined previously, each student will **only attend on the days their subject is timetabled**. Please check the timetable carefully. Some subjects have more than one teaching group across different option blocks. The letter in brackets after the subject name refers to the option block. You attend when your group is timetabled. If you are unsure which option block your group belongs to, please email the Sixth Form sixthform@strobertyofnewminster.co.uk. If there is no letter in brackets after the name of the subject, then all students of that subject should attend.

If a student has a lesson in the **morning** then they should **arrive by 8:45am**, regardless of whether their lesson is first in the morning or second. They will either stay all morning or they may leave immediately after their lesson, if they have no further lessons that day. If a student has no lessons in the morning, but has lessons in the **afternoon**, they should **arrive at 12:30pm**, regardless of whether their lesson is first in the afternoon or second. **Students must not arrive mid-morning or mid-afternoon. The only students who will stay for lunch are those who have lessons both am and pm.**

If it is impossible for you to come into lessons without arriving at 8:45 or leaving at 3pm (for example, your only means of coming in is by the scholars bus) then you are also allowed in all day.

Please remember that online teaching and learning will continue every week, including the weeks Year 12 students are in school.

Attendance

As I have made clear, it is your decision whether you send your son/daughter into Sixth Form. However, we hope that the majority of parents will be able to do so.

If you will not be sending your son or daughter to Sixth Form on their allotted day, we ask you either to email the Sixth Form to that effect in advance of the day, or to ring the Sixth Form on the morning of his/her allotted day between 8:30 and 9:30am. We ask that you give us a reason for his/her absence, but it will be enough to say that you do not feel able to send him or her in, if that is your reason.

In the case of absence of any student, about whom we have not been informed in advance, the Sixth Form Attendance Team will contact home by text message to ensure safeguarding procedures.

I reiterate the message that:

NO ONE DISPLAYING SYMPTOMS OF COVID19 OR SELF-ISOLATING DUE TO A HOUSEHOLD MEMBER DISPLAYING SYMPTOMS SHOULD ATTEND SCHOOL.

NO ONE WITH COVID19 OR SELF-ISOLATING DUE TO A HOUSEHOLD MEMBER TESTING POSITIVE FOR COVID19 SHOULD COME TO SCHOOL.

In the case of a student displaying symptoms in school, home will be contacted, and the student will have to be collected as soon as possible.

Arrival

There are three methods of arrival.

Car: Parents can drop students at the top car park from 8:15am. If it is impossible for a student to come in, without arriving before 8:15, that is of course acceptable. However, we ask for this only to happen where it is essential. **Parents must remain in their vehicle at all times.** No parents are permitted into school or reception. If students drive themselves, that is permitted, but there must be no sharing of cars, apart from between siblings who live together.

Foot/ Service bus and foot/ Bike: Students should approach school by the service road and enter the site along *the mall*.

Scholars bus: Buses will drop off on site as normal. Nexus have informed us that students must wear a face mask and should tender exact change, as it may not be possible to refund any excess. They have also informed us that the fare has now increased to £1.

Uniform and Equipment

Students should wear **normal uniform**. Usual expectations regarding appearance will apply. Students should only bring the following equipment: **a pen and a pencil if they study a subject which may require one**, nothing else. They can bring a **bottle of water** if they wish (please note water dispensers will be switched off). Students who have to bring medication into school, will obviously be able to do so. This will be collected at the start of the day. **No bags are permitted**, with the exception of students who cycle, who are permitted to bring a small bag if necessary. Students should bring a coat, as they will be outside for parts of the day, including lining up the morning/afternoon, which will be happening outside in all weather.

Lunch

Only students who have am and pm lessons are permitted to stay for lunch. These students **must remain on site at lunch** and are not permitted to leave the premises. No packed lunches are permitted from home. All students must have a school lunch. This can only be paid for by ParentPay. If you have not registered for ParentPay, please email the school this week to do so. If for some reason this is impossible, there will be the opportunity to pay cash, but the *thumb machines* will not be working. Lunches will be limited in choice but there will be meat, vegetarian and allergy provision. **Lunch will cost £2 per day.** Students who qualify for Free School Meal will have funds automatically credited to their account. The canteen is only open at lunch.

Departure

Students will be dismissed either at 3pm or 3:10pm. Parents picking up by car should arrive ready for a 3pm pick up just in case. Parents again must remain in their vehicles at all times.

Conduct

I am sure that we will be able to rely on exemplary conduct from all students. However, as an ultimate measure, any student whose behaviour risks endangering the safety of others, may be sent home. We do not foresee having to use this sanction.

We very much look forward to welcoming Year 12 back, and we hope they will find the sessions both useful and reassuring, as well as giving them the chance to see friends and teachers again.

With best wishes

Mr D Juric
Head Teacher