



Work Related Provider Access Policy (Updated Jan 2023)

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. ***It also includes additional changes outlined in the Skills and Post-16 Act 2022, which requires schools to ensure a minimum of six encounters with external education and training providers during years 8-13.***

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.
- Six encounters with external education and/or training providers during years 8-13 including:
 - Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend, to take place any time during year 8 or between 1 September and 28 February during year 9.
 - Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend, to take place any time during year 10 or between 1 September and 28 February during year 11.
 - Two encounters for pupils during the 'third key phase' (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend, to take place any time during year 12 or between 1 September and 28 February during year 13. Schools should encourage all pupils to attend the encounters, however, optional attendance for older pupils recognises that, while many 16- to- 18-year-olds will benefit from finding out more about post-18 technical options, some will be in the sixth form having made a firm decision to pursue their chosen pathway.

Information Sharing

Providers should ensure they work with our school to provide pupils with:

- information about the provider and the approved technical education qualifications or apprenticeships that the provider offers,
- information about the careers to which those technical education qualifications or apprenticeships might lead,
- a description of what learning or training with the provider is like,
- responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeships.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Mr John Green, Assistant Headteacher – Vocational Leader

Telephone: 0191 7161700

Email: jgreen@str.bwcet.com

Opportunities for access

A number of events (see table below), integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. Our House Assemblies for Years 7-11 take place from 8.50am till 9.05am on Tuesday and Wednesday. Our Sixth Form Assemblies take place from 8.50am till 9.05am on Thursday and Friday. A longer assembly can be organised on a Thursday during our PSHE Lesson from 11.20am to 12.20pm. A bespoke, more focussed/targeted assembly can be also organised on Monday mornings. We would normally require at least 6 weeks' notice for any request to be actioned. During our exam season our main halls would not be available for larger group assemblies.

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly Opportunity	Careers Fair Employer Engagement Assembly National Careers Week National Apprenticeship	Life skills – assembly and tutor group opportunities Enrichment Week Employer Engagement Conference

	Autumn Term	Spring Term	Summer Term
		Week Assembly Opportunity	
Year 9	Assembly Opportunity	Careers Fair Year 9 Options / Parents Evening Employer Engagement Assembly National Careers Week National Apprenticeship Week Assembly Opportunity	Work Discovery Event Enrichment Week Employer Engagement Conference
Year 10	Life Skills – work experience preparation sessions Life Skills - Employer Engagement Assembly Assembly Opportunity	Careers Fair National Careers Week National Apprenticeship Week Options Evening Assembly Opportunity	Life Skills – work experience preparation sessions Life skills – assembly and tutor group opportunities Employer Engagement Conference
Year 11	Life Skills – Employer Engagement Assembly Assembly Opportunity	Careers Fair Post 16 evening Post 16 taster sessions National Careers Week National Apprenticeship Week Assembly Opportunity	
Year 12	Post 18 assembly – apprenticeships Employer Engagement	Careers Fair Small group sessions: future education, training and employment options	Small group sessions: future education, training and employment options Employer Engagement

	Autumn Term	Spring Term	Summer Term
	Assembly Assembly Opportunity	National Careers Week National Apprenticeship Week Assembly Opportunity	Conference
Year 13	Tutorial Programme – HE and higher apprenticeship applications CV Writing Workshops Employer Engagement Assembly	Careers Fair Connexions – Apprenticeship Workshops National Careers Week National Apprenticeship Week Assembly Opportunity	

Our main hall and performance hall can accommodate up to 280 pupils each and have full internet access and a projector/sound system.

Please speak to our named Careers Leader to identify the most suitable opportunity for you and any special requirements prior to your visit.

We have recently had a number of engagement activities organised through: ASK Apprenticeships, SETA, Rolls Royce, Unipres, ESH Group, Durham University, Northumbria University, Sunderland University, Newcastle University and we have had a number of pupils follow apprenticeships at a wide range of local companies as well as complete further training at Sunderland/Newcastle College/New College Durham, SETA and TDR.

The school policy on safeguarding [here](#) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of any visit with the Vocational Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Section of our school library, which is managed by the school librarian. The Resource Section is available to all students at lunch and break times.

Complaints

Any complaint regarding these access arrangements should be directed to the head teacher, Mr Dean Juric by emailing: school@str.bwcet.com

Approval and review

Approved *January 2023* by Governors at Curriculum and Standards Committee

Next review: *January 2024*

Signed: Chair of Governors

Mr D Juric Head teacher