



St Robert of Newminster Catholic School and Sixth Form College

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Head Teacher: Mr D Juric
Chair of Governors: Mrs A Nichols

21st July 2023

Dear Parents and Carers,

I am writing to inform you of changes to the current Management Information System (MIS) used at St Robert's.

The MIS is an electronic system which is used to hold and manage your child's school records. These records include their contact details, next of kin, attendance, educational and medical information. All schools have a statutory obligation to hold and manage this information. Further details on the information we hold and how it is used are described in our privacy notice [here](#).

From **6th September 2023**, we will be moving to a new MIS called Arbor. This is used by many schools across the country and will allow our Trust & School colleagues to manage our data much more efficiently and effectively.

As well as improvements to our school's workflows, our new system also offers many improvements in the ways in which we communicate and work with you as parents/carers:

- An easy to use, efficient parent/carer app and web portal.
- More efficient messaging between school and home.
- For parents/carers with children at more than one of our Trust schools, a single app/portal and login to manage all your children's accounts.

Other features will be introduced in the future as the system is established. **Parent Pay will remain in use for the moment.**

We will shortly be sending out details of a new Parent/Carer App, which will enable you to have access to key information for your child under the new system. To support us with this, please ensure that the school office team hold up to date and accurate email, phone numbers and medical information. **Please can you complete the MS Form <https://forms.office.com/e/quRHtRkF8y> by 4th September 2023.**

If you have any queries or require any support with this, please contact school via e-mail at school@str.bwcet.com.

Yours Faithfully,

Mr D Juric
Head Teacher

